

**INVITATION TO BID
WEST SHORE FIRE DISTRICT
WEST HAVEN, CT**

NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that sealed bids for Firefighter Annual Wellness Physicals will be received by the West Shore Fire District, 860 Ocean Ave West Haven, CT. 06516 until April 10, 2024 until 2:00 pm, at which time the bids will be publicly opened and read aloud.

The West Shore Fire District intends to contract with a State of Connecticut Certified Diagnostic company that can perform the following medical procedures at our location:

- Onsite program delivery.
- Online registration and scheduling.
- Complete report from the Radiologist.
- Complete report from the Cardiologist.
- Licensed Health Care Provider follow-up on abnormal findings/results sent to PCP.

Wellness Physical

- Spirometry testing
- Medical History Questionnaire
- Physical Exam with vitals
- Comprehensive Blood Panel (details can be provided)
- Complete Urinalysis
- Vision Test
- Occupational Hearing,
- Pulmonary Function (PFT), and 12 lead resting EKG.
- Skin Cancer Assessment,
- Personal Consultation with review/interpretation of testing results

Cancer and Disease Assessment

- Echocardiogram
(Valve function, Heart Pumping Ejection Fraction)
- Carotid Doppler
- Abdominal Aorta (AAA)
- Liver
- Spleen
- Kidney
- Bladder Ultrasound
- Pelvic (External Women only)
- Testicular (Men only)

You may include other diagnostic detection for the screening of cancer with a price for the testing.

All fees and inspections and permits shall be included in pricing. Pricing shall be based on a per person price All work shall be completed by June 30, 2024.

In the event that the awarded bidder does not perform the work in accordance with the specifications and/or scope of services, the West Shore Fire District reserves the right to terminate the contract upon ten (10) business days' written notice.

REQUESTS FOR INFORMATION (RFI) / ADDENDA

Direct requests to: Chief of Department, 860 Ocean Ave., West Haven, CT 06516.
NOTE: Written requests for information will not be accepted after 12:00PM on March 28, 2024. Response will be in the form of an addendum that will be posted approximately April 4, 2024 at close of business to the West Shore Fire District website: www.westshorefd.com.

No questions or clarifications shall be answered by phone, in person or in any other manner than specified above. Addenda will not be mailed, e-mailed or faxed out. The West Shore Fire District must be provided with a minimum three (3) business/trade references. All pricing in proposal must include necessary tools, equipment and incidentals to perform the work, standard warranty, taxes, insurance, overhead and profit. The West Shore Fire District reserves the right to cancel this contract due to unsatisfactory service and/or noncompliance with the terms set forth herein. The Contractor shall be licensed in Connecticut. All work shall comply with all Federal, State and Local safety and environmental requirements

The West Shore Fire District reserves the right to accept or reject any or all exceptions, as deemed in its best interest.

Bid proposals are to be in the office of West Shore Board of Fire Commissioners prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE

The West Shore Fire District reserves the right to reject any and all bids, or any part thereof, or waive defects in same, or accept any proposal deemed to be in the best interest of the West Shore Fire District.

Questions concerning conditions, bidding guidelines and specifications should only be directed in writing to: Chief of Department, 860 Ocean Ave., West Haven, CT 06516, and must be received no later than as indicated in the bid documents prior to date of bid opening. Failure to comply with these conditions will result in the bidder waiving the right to dispute the bid specifications and conditions. The West Shore Fire District shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. The contract will be made or entered into with the lowest responsible bidder meeting specifications. The Contractor shall not commence any work under the Contract until all insurance required by this section has been obtained and Certificates of Insurance and any other evidence of

required coverage requested by the West Shore Fire District, including a copy of the policy itself, have been received and approved by the West Shore Fire District. Such policies shall stipulate that no coverage can be changed or canceled, including for non-payment of premium, unless the West Shore Fire District has had thirty (30) days prior notice in writing. All insurance issuers chosen by the Contractor must be licensed to do business in the State of Connecticut and rated A- or better by A.M. Best Rating Services. The West Shore Fire District always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated. The insurance requirements set forth below are minimum limits of coverage only and in no way limit the Contractor's liability. The following insurance is required to be maintained in full

force until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years.

Workers' Compensation Insurance: The Contractor shall carry Workers' Compensation and Employer's Liability Insurance in the form and in such amounts as may be currently required to comply with the Labor Laws of the State of Connecticut. The Contractor shall carry and maintain during the life of the Contract a commercial general liability insurance policy providing coverage for bodily injury and property damage in the amount of \$2,000,000, and products/completed operations coverage in the amount of \$2,000,000. Waiver of subrogation is required on all policies. The West Shore Fire District, its officers, officials, employees, and agents shall be named as additional insureds. The coverage shall be primary and non-contributory and contain no special limitations on the scope of protection afforded to the West Shore Fire District. A waiver of subrogation applies under general liability, auto liability and Workers' Compensation. The coverage shall be primary and non-contributory and contain no special limitations on the scope of protection afforded to the West Shore Fire District. The Contractor shall defend, indemnify, and hold harmless the West Shore Fire District, its officers, employees, and agents, from and against any and all claims and demands of any nature for any loss, damage or injury which any person may suffer by reason of, or in any way arising out of, this Agreement, unless caused by the sole negligence of the West Shore Fire District.

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with West Shore Board of Fire Commissioners, 860 Ocean Ave., West Haven, CT 06516 prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder. UNLESS OTHERWISE NOTED it will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.